

COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

Coatesville Area Senior High School Auditorium

JUNE 13, 2017

(Immediately Following Committee Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER AT 6:52 P.M.

2. PURPOSE OF MEETING

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

3. READING OF MISSION STATEMENT

The Mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

4. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

5. ROLL CALL

Board of School Directors

Dean A. Snyder, President - <i>excused absence</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President - <i>present</i>	<i>(Education & Policy Committees)</i>
Stuart C. N. Deets - <i>excused absence</i>	<i>(Finance Committee)</i>
Brenda L. Geist - <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove - <i>present</i>	<i>(Policy Committee)</i>
James Hills - <i>present</i>	<i>(Education & Finance Committees)</i>
Laurie C. Knecht - <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl - <i>present</i>	<i>(Finance & Policy Committees)</i>
Deborah L. Thompson - <i>present</i>	<i>(Education Committee)</i>

Administration

Dr. Cathy Taschner, Superintendent of Schools - *present*
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning - *present*
Ronald G. Kabonick, Director of Business Administration and School Board Secretary - *present*
Jason Palaia, Director of Elementary and Secondary Education - *present*

Solicitor

Michael I. Levin, Esquire - *not present*

6. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

Addition:

Request to Waive Fees – B.O.Y.S., Inc. – Scott Middle School

Recommended Motion: That the Board of School Directors approve the addition of the Request to Waive Fees from B.O.Y.S., Inc.

Motion: Tom Siedenbuehl

Second: Brenda Geist

Vote: 6-1-0
Abstained: Hills

Modification:

Request to Waive Fees – Youth Basketball Camp – Scott and C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$4,516.00, for a youth basketball camp at Scott Middle School on July 1st, 2nd & 3rd, 2017; and for use of the CASH Gymnasium as a “rain date” on Saturday, June 17, 2017 from 10 am to 4 pm for a basketball tournament.

Motion: Basher Grove

Second: Ann Wuertz

Vote: 7-0-0

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

MOTION ITEMS FOR APPROVAL

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

1. CONSENT AGENDA (Dean Snyder, Board President)

RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

Items to be removed from Consent Agenda:

- 2. E. Open Records Officer
- 2. F. Confidential Employee Settlement Agreement – Employee 012160
- 2. H. Dismissal Resolution – Nancy Gober
- 3. D. Confidential Release & Settlement Agreement – Student 10004341
- 4. F. Request to Waive Fees – B.O.Y.S., Inc. – Scott Middle School

Motion: Tom Siedenbuehl

Second: Laurie Knecht

Vote: 7-0-0

2. **FINANCE COMMITTEE** (*Stuart Deets, Chair*)

A. **Financial Statements**

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list, as presented.

B. **Scott Field Project Agreement**

RECOMMENDED MOTION: That the Board of School Directors approve the Scott Field Project as per the attached agreement.

C. **Budget Transfers**

RECOMMENDED MOTION: That the Board of School Directors approve the budget transfers, as submitted, and any other transfers necessary to the 2016-2017 fiscal year.

D. **LERTA Resolution**

RECOMMENDED MOTION: That the Board of School Directors approve the Local Economic Revitalization Tax Assistance Act resolution as presented.

E. **Open Records Officer – Loree Lonsinger**

RECOMMENDED MOTION: That the Board of Directors approve Loree Lonsinger as the Open Records Officer.

Open Records Officer Approved Vote: 7-0-0

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 7-0-0

F. **Confidential Employee Settlement Agreement – Employee 012160**

RECOMMENDED MOTION: That the Board of Directors approve the confidential settlement agreement for employee 012160, as presented. (*Confidential Enclosure*)

Settlement Agreement Employee 012160 Approved Vote: 7-0-0
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Motion: Tom Siedenbuehl

Second: James Hills

Vote: 7-0-0

G. **Change of Retirement Date**

RECOMMENDED MOTION: That the Board of School Directors approve the change in retirement date, from June 9th to June 12th 2017, for the following employees:

Theodore Brown
David Burton
Joan Dukovic
John Hall
Barbara Hanson
Judith Hare
Ruth Martin
Melinda Patton
Patricia Smith
Sharon Yoder

H. Dismissal Resolution – Nancy Gober

RECOMMENDED MOTION: In consideration of the attached Resolution that the Board of School Directors approve that Nancy Gober be and is hereby dismissed from employment effective immediately, subject to whatever rights she may have under any collective bargaining agreement, it being expressly understood that the School District hereby retains all defenses it has under the collective bargaining agreement, applicable law or otherwise.

Dismissal Resolution Nancy Gober Approved Vote: 7-0-0
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Motion: Tom Siedenbuehl Second: Deb Thompson Vote: 7-0-0

I. Petition for School Police Chief / Officer

RECOMMENDED MOTION: That the Board of School Directors approve the Resolution, as presented, and authorize Levin Legal Group, PC to initiate and prosecute a petition under 24 P.S. § 7-778 in the name of the School District, as presented.

J. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Connor, Dara, Mathematics Teacher for South Brandywine Middle School. Letter Dated: 6/7/2017. Reason: Personal. Effective: 6/12/2017.
- 2) Karcewski, Steve, Teacher for the Coatesville Area Senior High School. Letter Dated: 6/2/2017. Reason: Retirement. Effective: 6/12/2017.
- 3) Westmoreland, James, English Teacher for Coatesville Area Senior High School. Letter Dated: 6/7/2017. Reason: Retirement. Effective: 6/12/2017.

b. CATSS

- 1) Jackson, Constance, 6.5 Hour Special Education One-on-One Aide for Scott Middle School. Letter Dated: 5/24/2017. Reason: Retirement. Effective: 6/8/2017.
- 2) Leitch, Jessica, 250-Day Secretary for the Coatesville Area School District. Letter Dated: 5/22/2017. Reason: Personal. Effective: 6/2/2017.
- 3) Mayo, Denise, 6.5 Hour Special Education One-on-One Aide for Scott Middle School. Letter Dated: 5/22/2017. Reason: Retirement. Effective: 6/9/2017.

- 4) Schmidt, Jenny, 250-Day Secretary for the Coatesville Area School District. Letter Dated: 5/31/2017. Reason: Personal. Effective: 6/16/2017.
- 5) Whiteman, Aracelis, 3 Hour Aide for Rainbow Elementary School. Letter Dated: 6/1/2017. Reason: Personal. Effective: 5/30/2017.

c. EXTRA DUTY

- 1) Doan-Harley, Lisa, Co-Advisor Student Council for South Brandywine Middle School. Letter Dated: 5/31/2017. Reason: Personal. Effective: 5/31/2017.
- 2) Keen, Melissa, ESY Aide for the Coatesville Area School District. Letter Dated: 5/22/2017. Reason: Personal. Effective: 5/22/2017.
- 3) Kuhn, Jeffrey, Math Counts for South Brandywine Middle School. Letter Dated: 6/6/2017. Reason: Personal. Effective: 6/12/2017.
- 4) Lee, Shawn, Assistant Band Director for the Coatesville Area Senior High School. Letter Dated: 6/5/2017. Reason: Personal. Effective: 6/5/2017.
- 5) Trionfetti, David, Assistant Boys' Swim Coach for Coatesville Area Senior High School. Letter Dated: 6/7/2017. Reason: Personal. Effective: 6/7/2017.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) McBratnie, Dawn, School Psychologist for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$56,333. Step: 4. Level: M+60. Temporary Contract. Degree: BA Psychology, Rosemont College; MA Art Psychotherapy, Hahnemann University; Certification School Psychology, Eastern University. Certifications: School Psychology K-12 Pending. Effective: 2017-2018 School Year. SP4: Approved. Pending 168s.
- 2) Saletta, Rachel, Long Term Substitute Guidance Counselor for Reeceville Elementary School. Salary: \$47,333. Step: 2. Level: M. Long Term Substitute Contract. Degree: BA - History, Temple University, ME Education School Counseling, West Chester University. Certification: Education Specialist Elementary and Secondary School Counselor PK-12. Effective: 8/22/2017. SP4: Staff.

b. NON-CERT

- 1) Arcaro, Andrew, Police Officer for the Coatesville Area School District. Posted: 11/20/2016. Salary: \$37,000 (prorated). Effective: 5/30/2017. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Burgess, Betty, ESY Aide for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$12.50/hour. Effective: 6/26/2017. SP4: Staff.
- 2) Cashell, Douglas, Musical Director for the Coatesville Area School District. Posted: 12/6/2016. Salary: \$1,812.50. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 3) Cumens, Christine, Summer Food Service Manager for the Coatesville Area School District. Posted: 5/31/2017. Salary: \$11/hour. Effective: 2017—2018 School Year. SP4: Staff.
- 4) Fenimore, David, Homebound Instructor for the Coatesville Area School District. Posted: 11/28/2016. Salary: \$33/hour. Effective: 2016—2017 School Year. SP4: Staff.
- 5) Gotthold, Thomas, Head Girls Soccer Coach for Coatesville Area Senior High School. Posted: 4/10/2017. Salary: \$5,253.12. Effective: 2017—2018 School Year. SP4: Approved. Pending 168 Forms.
- 6) Quinn, Gwen, Mentor for Katherine Mui. Building: Rainbow Elementary School. Posted: 6/1/2016. Salary: \$500. Effective: 2016—2017 School Year.
- 7) Miller, Jessica, Summer School Teacher for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$33/hour. Certifications: Grades PK-4. Effective: 6/26/2017. SP4: Approved. Pending 168 Forms.
- 8) Smith, Amelia, Summer School Teacher for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$33/hour. Certifications: Elementary K-6, Special Education K-12, Reading Specialist K-12. Effective: 6/26/2017. SP4: Approved. Pending 168 Forms.
- 9) Game Event Workers for the Coatesville Area School District. Posted: 2/9/2017. Effective: 2017—2018 School Year. SP4: Approved.

Lisa Barnes

Luke Gibson

David Sheller

- 10) Summer Food Service General Utility Worker for the Coatesville Area School District. Posted: 5/31/2017. Salary: \$11/hour. Effective: 6/26/2017. SP4: Staff.

Victoria Myer
Regina Scullin

Joanne Peazzoni
Sarita Watson

Cheryl Schroeder

- 11) Summer School Teachers for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$33/hour. Effective: 6/26/2017. SP4: Staff.

Dawn Cloud

Brian Riker

3. Elimination of Position(s)

RECOMMENDED MOTION: That the Board of School Directors approve the following elimination of positions:

a. EXTRA DUTY

- 1) Banker for the Coatesville Area Senior High School. Effective: 2017—2018 School Year.

4. Leave(s) of Absence

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Pearson, Rebecca, Teacher for South Brandywine Middle School. Reason: Leave of Absence for Professional Development (Sabbatical Leave of Absence). Effective: 2017—2018 School Year.

b. CATSS

- 1) McNutt, Irene, Technology Associate for the Coatesville Area School District. Effective: 4/19/2017—4/25/2017.
- 2) Rohr, Dennis, Cafeteria/Playground Aide for King's Highway Elementary School. Effective: 5/15/2017—6/5/2017.

c. FEDERATION

- 1) Leslie, Robert, Custodian for Coatesville Area Intermediate High School. Effective: 4/28/2017—7/20/2017.

5. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Richardson, Rebecca, move from Assistant Principal for Coatesville Area Senior High School to Principal for Caln Elementary School. Posted: 4/18/2017. Salary: \$108,000 (prorated). Degree: BA—Liberal Studies, Elementary Education, Humboldt State University. MA—Educational Leadership, California State University Stanislaus. Certifications: Principal K-12. Effective: 6/14/2017. SP4: Staff.

b. CATA

- 1) Bolko, Linda, Pre-School Teacher for Gordon Early Literacy Center. Posted: 5/3/2017. Effective: 2017—2018 School Year.

6. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. EXTRA DUTY

- 1) Lloyd, Mallory, moving from ESY Teacher to ESY Substitute Teacher. Effective: 6/26/2017.

K. Human Resources Addendum

RECOMMENDED MOTION: That the Board of School Directors approve the Human Resources Addendum, as outlined below:

1. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Sherry, Laura, ESY Teacher for the Coatesville Area School District: Posted: 2/2/2017. Salary: \$33/hour. Effective: 6/26/2017. Certifications: Grades PK-4. SP4: Approved. Pending 168 Forms.
- 2) ESY Special Education Aide for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$12.50/hour. Effective: 6/26/2017. SP4: Approved. Pending 168 Forms.

Katie Dabrow
Jenna Ellis
Kathleen Elicker

Cassie Lewis
Karen Thomas

- 3) ESY Special Education Aides for the Coatesville Area School District. Posted: 2/2/2017. Salary: \$12.50/hour. Effective: 6/26/2017. SP4: Staff.

Betty Burgess
Mary Mains

Eric McCain
Heather Prescott

2. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. NON-CERTIFIED

- 1) Edwards, Kaitlyn, move from Executive Administrative Assistant to the Human Resources Director to Human Resources Generalist. Posted: 5/11/2017. Salary: \$53,000 (prorated). Effective: 6/14/2017. SP4: Staff.

3. **EDUCATION COMMITTEE** (*Deborah Thompson, Chair*)

A. **Lindamood-Bell Contract Amendment – Student 11000656**

RECOMMENDED MOTION: That the Board of School Directors approve the Lindamood-Bell Contract Amendment for Instructional Services for student 11000656.

B. **AFJROTC Field Trip with Civil Air Patrol**

RECOMMENDED MOTION: That the Board of School Directors approve the request for a field trip to participate in a Cadet Orientation Flight Activity with the Civil Air Patrol, as presented.

C. **AFJROTC Out-of-State and Policy Exception Field Trips**

RECOMMENDED MOTION: That the Board of School Directors approve three (3) out of state field trips and two (2) local field trips, as presented.

D. **Confidential Release and Settlement Agreement – Student 10004341**

RECOMMENDED MOTION: That the Board of Directors approve the Release and Settlement Agreement for student 10004341, as presented.

Release & Settlement Student 10004341 Approved Vote: 7-0-0

Motion: Tom Siedenbuehl

Second: James Hills

Vote: 7-0-0

4. **OPERATIONS COMMITTEE** (*Brenda Geist, Chair*)

A. **Request to Waive Fees - Coatesville Youth Lacrosse – NBMS, SBMS and CASHS**

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, amounts listed below, for use of facilities at North and South Brandywine Middle Schools and C.A.S.H. from May 1, 2017 through April 30, 2018:

- South Brandywine Middle School \$2,340
- North Brandywine Middle School \$2,340
- Coatesville Area Senior High School \$13,455

B. **Request to Waive Fees – Y.M.C.A. of Greater Brandywine - Friendship ES**

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the YMCA of Greater Brandywine, in the amount of \$41,808.00, for a summer camp program at Friendship Elementary School from June 26 to August 17, 2017.

C. **Request to Waive Fees – Youth Basketball Camp – Scott and C.A.S.H.S.**

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$4,516.00, for a youth basketball camp at Scott Middle School on July 1st, 2nd & 3rd, 2017; in addition to the use of C.A.S.H. gymnasium as a “rain date” facility on Saturday, June 17, 2017 from 10 a.m. to 4 p.m. for a youth basketball tournament.

- D. Request to Waive Fees – Young Men & Women In Charge – Rainbow ES**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees from the Y. M. W. I. C. Foundation, Inc., in the amount of \$9,270, for an elementary summer camp at Rainbow Elementary School from June 19th to July 28, 2017.
- E. Extension of Facility Use Waiver - New Life in Christ Church – CAIHS (9/10 Center)**
RECOMMENDED MOTION: That the Board of Directors approve the extension of facility use waiver of rental fees and maintain the custodial fees for New Life Church in Christ Fellowship Church.
- F. Request to Waive Fees – B.O.Y.S., Inc. – Scott Middle School**
RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$3,200, for a summer reading program at Scott Middle School.

BOYS Inc. Fee Waiver Approved Vote: 6-0-1 Abstained: Hills

Motion: Tom Siedenbuehl

Second: Brenda Geist

Vote: 6-0-1
Abstained: Hills

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

INFORMATION ITEMS

Please join us in welcoming the following teacher and administrators in their new positions:

- Dr. Cynthia Ajemian, Director of Special Education
- Mrs. Rita Perez, Director of Pupil Services
- Ms. Rebecca Richardson, Principal for Caln Elementary School
- Ms. Linda Bolko, Pre-School Teacher for Gordon Early Literacy Center

Mrs. Geist will attend the next CCIU Board meeting on Wednesday, June 21st at 7:30 p.m. at the Boot Road facility. All are welcome! Ms. Thompson wants CASD to consider holding future graduations on the weekend, preferably Sunday. Mrs. Wuertz is thankful for all who served on the Parent Committee to make the prom a wonderful event.

ADJOURNMENT

This meeting was adjourned at 7:09 p.m. on a motion by Ann Wuertz.

Respectfully submitted,
Karen Jackson, Recording Secretary

Ronald G. Kabonick, School Board Secretary

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or you may visit our website to view the video of this meeting.